

Date Due: _____ / _____ / _____ Time: _____

Date In: _____ / _____ / _____ Time: _____

Received by: Fax E-mail Phone Came in @ _____

ORDER FORM

ESTIMATE
 ORDER

Order - but needs price before proceeding

Order - Ok to proceed - do pricing when complete

Price 1st / Quotation Est. _____

SR ST GP GT _____

YD RS _____

Company _____

Address _____

Acct.# _____

Contact _____

Estimate# _____ PO# _____

Telephone: () - _____

Previous WIP: _____

Cell: () - _____

Fax: () - _____

E-mail: _____

Quantity _____

Description _____

Notes

Colours of Ink _____

Flat Size _____ X _____

Finished Size _____ X _____

Paper

- Bond 20lb
- 100lb house gloss
- 10pt C1S
- 12pt High Gloss

Number of Sides

- 1 Sided
- 2 Sided
- PMS _____

Ink Colours

- Black
- Full Colour
- Film Supplied _____

Plates

- Paper
- Metal
- Numbering - start at _____

Bindery

- Folding
- Trimming
- Finished size _____ X _____

Press

- Bleed
- No Bleed

- Perforating
- Scoring
- Stapling
- Collating
- Spiro Binding

- Drilling
- 2 Hole
- 3 Hole
- Bundling in 100's
- Score

- Padding
- 25's
- 50's
- 100's
- Perf

Design

- Not Required
- Required
- 1st Order
- Repeat - on file
- Repeat - with changes

Printfastic to re-set (see attached rough layout)

Files supplied: CD FTP Emailed to _____@printfastic.com

PC Mac Program Used: _____ version: _____

File Name: _____

Notes

Please send all e-mailed files to: sales@printfastic.com if an order susan@printfastic.com if an estimate

Delivery

- Pick up
- Novex
- Greyhound
- UPS

How did you hear about us

- Yellow Pages
- Coffee News
- Other _____
- Referred
- Website

Additional Notes: _____



We accept



50% down - balance upon delivery

6918 King George Hwy, Surrey, BC V3W 4Z9 Tel: (604) 572-1133 Fax: (604) 572-1144
 Toll Free Phone: 1-800-572-1102 Toll Free Fax: 1-800-572-1103 email: sales@printfastic.com

ONLINE Estimate Processing now available at www.printfastic.com